

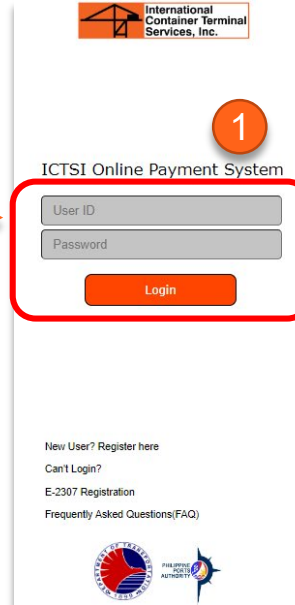
Online Payment System

Payment User Guide – Additional Storage for Import

Payment User Guide – Additional Storage for Import

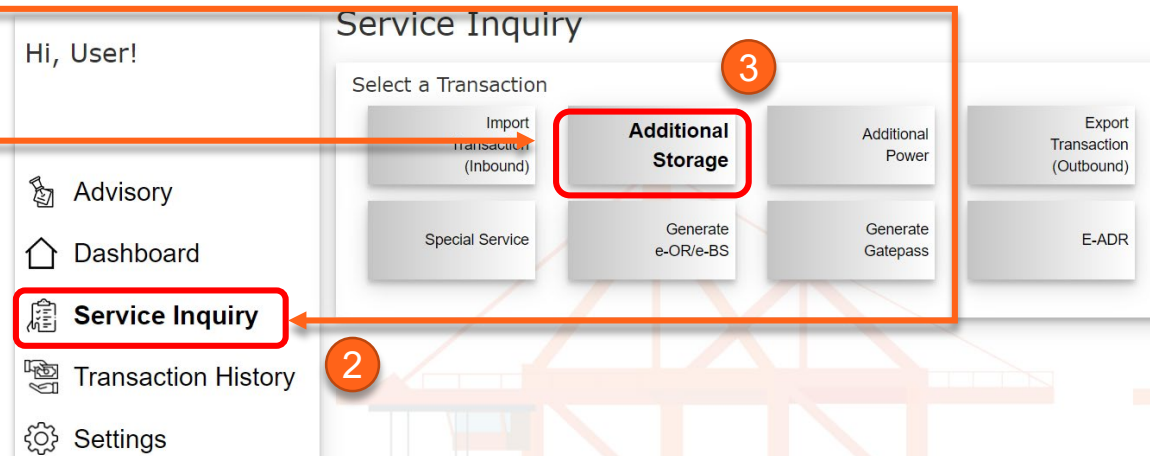
1. Go to the Online Payment System website and enter your login credentials

For first time users, log in credentials are provided in the email confirmation sent after registration.



2. From the landing page, go the **Service Inquiry** menu

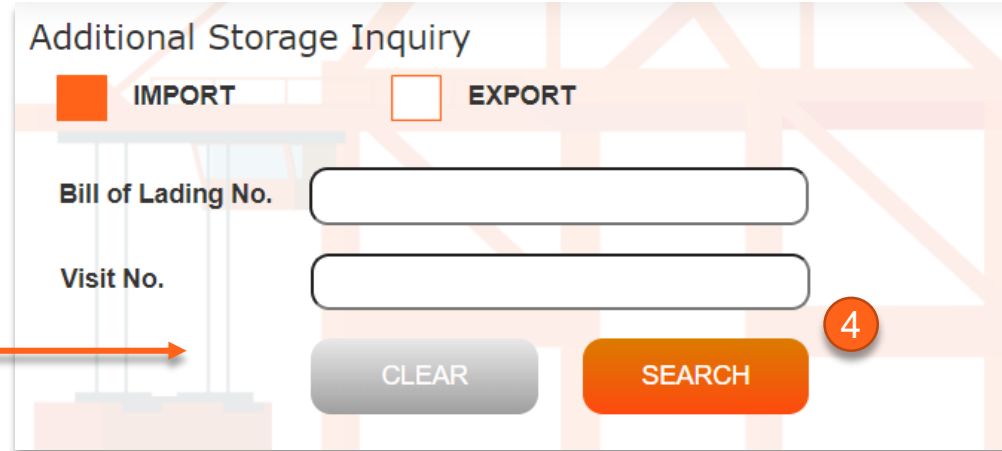
3. Select **“Additional Storage”** from the available options



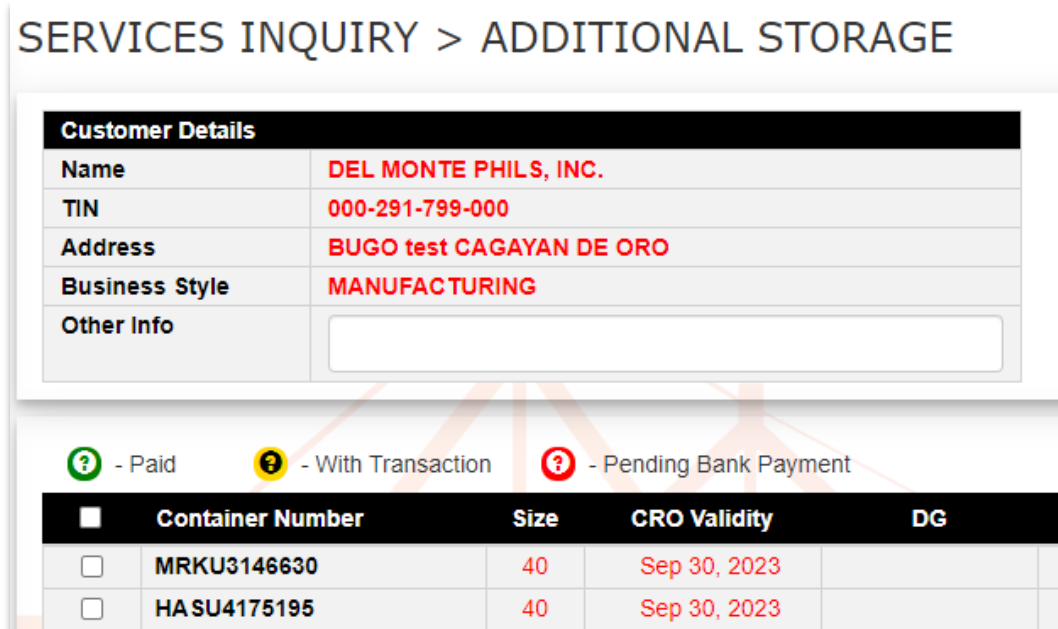
Payment User Guide – Additional Storage for Import

4. On the **Additional Storage Inquiry** window, enter the following parameter/s then click **Search**:

- **For Import:**
 - Bill of Lading No.
 - Visit No.



5. System will display the customer and container details.



Customer Details			
Name	DEL MONTE PHILS, INC.		
TIN	000-291-799-000		
Address	BUGO test CAGAYAN DE ORO		
Business Style	MANUFACTURING		
Other Info			

 - Paid  - With Transaction  - Pending Bank Payment

	Container Number	Size	CRO Validity	DG
☐	MRKU3146630	40	Sep 30, 2023	
☐	HASU4175195	40	Sep 30, 2023	

Payment User Guide – Additional Storage for Import

6. Select **container/s** to process from the list displayed.

Kindly note that you can only select 50 containers per transaction

Containers status:

-  **Red container/s**: Pending bank payment
-  **Green container/s**: Paid
-  **Yellow container/s**: With transaction. Waiting time to transact again is 5 minutes.

SERVICES INQUIRY > ADDITIONAL STORAGE

Customer Details

Name	DEL MONTE PHILS, INC.
TIN	000-291-799-000
Address	BUGO test CAGAYAN DE ORO
Business Style	MANUFACTURING
Other Info	

 - Paid  - With Transaction  - Pending Bank Payment

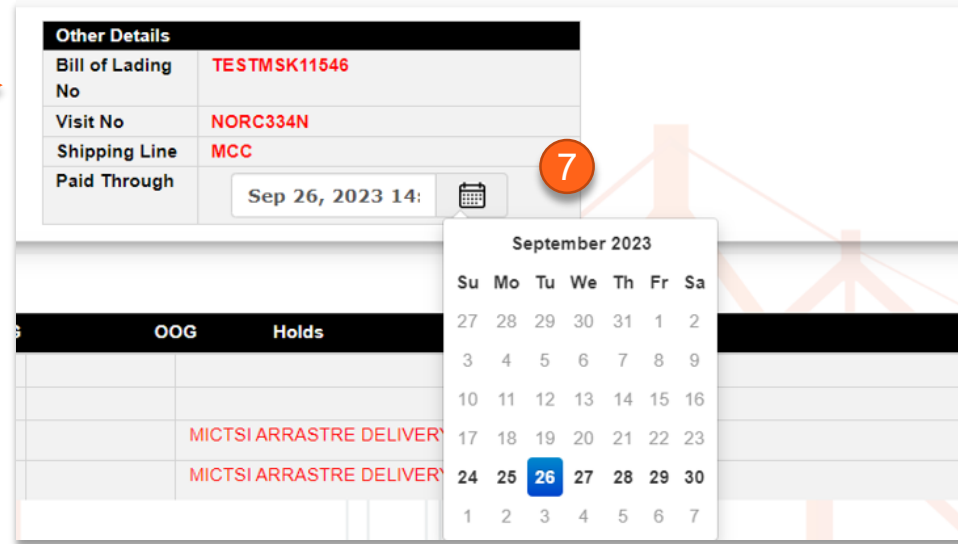
☒	Container Number	Size	CRO Validity	DG
☒	MRKU3146630	40	Sep 30, 2023	
☒	HASU4175195	40	Sep 30, 2023	

 - Paid  - With Transaction  - Pending Bank Payment

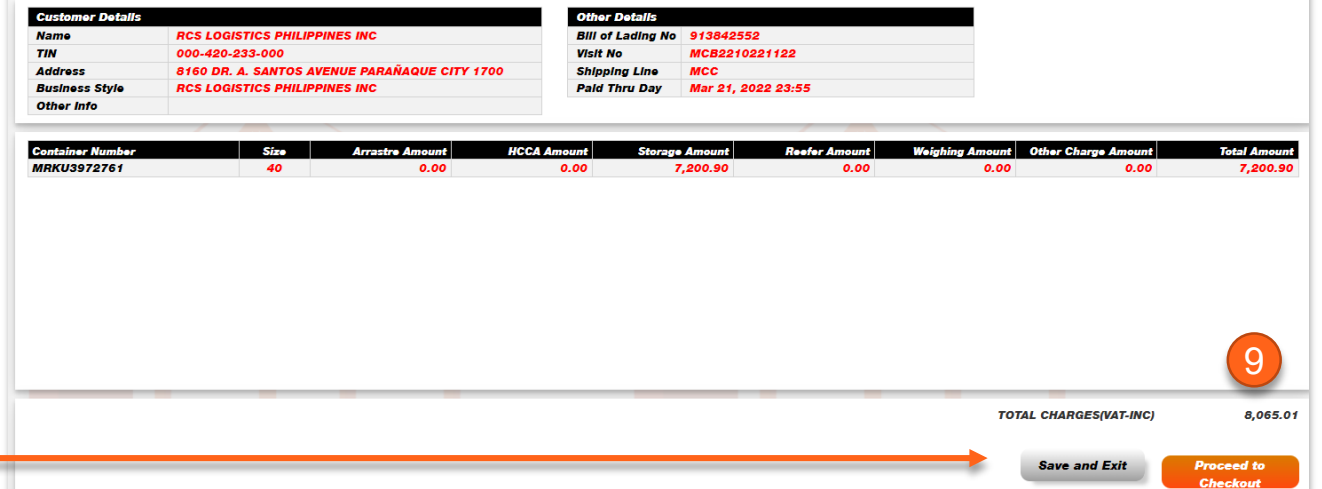
☐	Container Number	Size	CRO Validity	
	TCKU7416304 	45	Nov 30, 2022	
	MRSU6555255 	45	Nov 30, 2022	
	CIPU5190493 	40	Nov 30, 2022	
	MSKU0363070 	40	Nov 30, 2022	
	MRSU6347544 	40	Nov 30, 2022	
	MCRU2016062 	20	Nov 30, 2022	
	MRKU6885296 	20	Nov 30, 2022	
	TEMU1366453 	20	Nov 30, 2022	

Payment User Guide – Additional Storage for Import

7. Select your intended **Paid Through Date and Time**. (Please proceed to Date and Time picker section for more details)
8. Click on “**View Charges**” button to proceed with the summary of charges for the selected container/s.
9. Page will display a Summary of Charges page for the selected container/s. Click “**Proceed to Checkout**” to proceed with payment or “**Save and Exit**” to save the transaction.



SERVICES INQUIRY > ADDITIONAL STORAGE > VIEW CHARGES



Container Number	Size	Arrastre Amount	HCCA Amount	Storage Amount	Reefer Amount	Weighing Amount	Other Charge Amount	Total Amount
MRKU3972761	40	0.00	0.00	7,200.90	0.00	0.00	0.00	7,200.90

TOTAL CHARGES(VAT-INC) 8,065.01

[Save and Exit](#) [Proceed to Checkout](#)

Payment User Guide – Additional Storage for Import

10. On the **Pay Charges** page, tick preferred mode of payment:

- **Online Banking** - Select your partner bank in the drop-down list. Once selected, page will be automatically be redirected to the bank's portal. Please make sure you have requested the linking of OPS account to your online bank account with your bank partner.
- **Advance Deposit Receipt** - Enter the required ADR details in the fields provided. Click on search icon to validate the remaining balance of your deposit. You may add another ADR should the balance is insufficient to cover the amount due. Kindly note that you can only use eight(8) EADRs per transaction.

Please refer to [Modes of Payment Guide](#) for more details.

MODE OF PAYMENT	
☒	ONLINE BANKING
☐	ADVANCE DEPOSIT RECEIPT

ONLINE BANKING

 BDO 

BDO

UnionBank - UB Online

UnionBank - Business Banking(The Portal)

ADVANCE DEPOSIT RECEIPT

EAR Number: 

(max of 8 entries)

EAR	ADR Number	Balance	Action
			

Payment User Guide – Additional Storage for Import



11. Review summary of charges, then click “**Proceed to Payment**” button. To proceed, click “**Confirm**”

12. After the transaction, page will display status of the payment. The electronic receipt (e-OR) will be available for download after successful system validation of the payment transaction.

Payment Successful!



Your transaction is now complete.
Official Receipt is now available for download!

Create a new transaction

Download e-OR

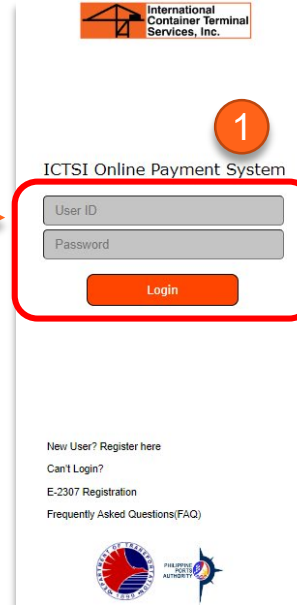
Online Payment System

Payment User Guide – Additional Storage for Export

Payment User Guide – Additional Storage for Export

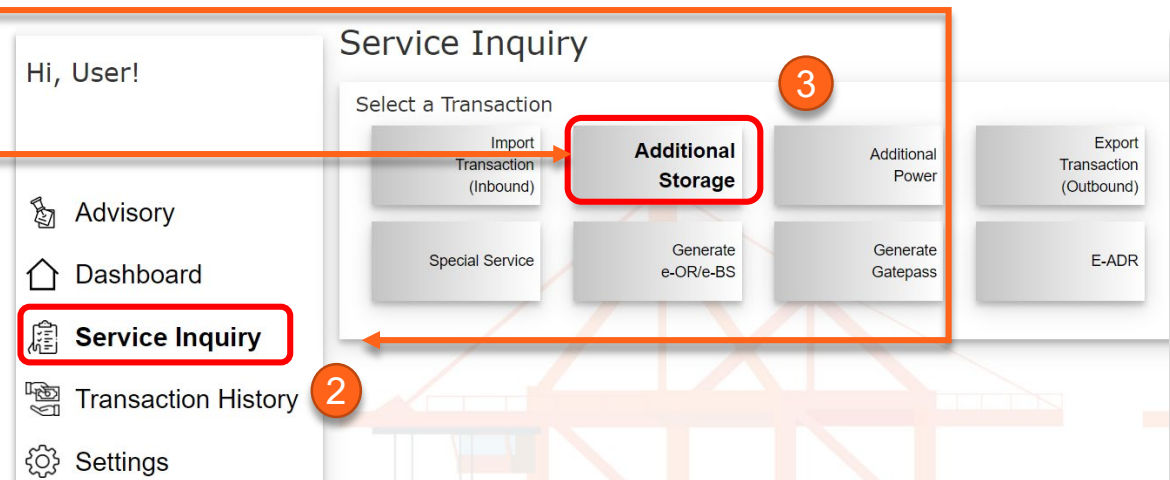
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2. From the landing page, go the **Service Inquiry** menu

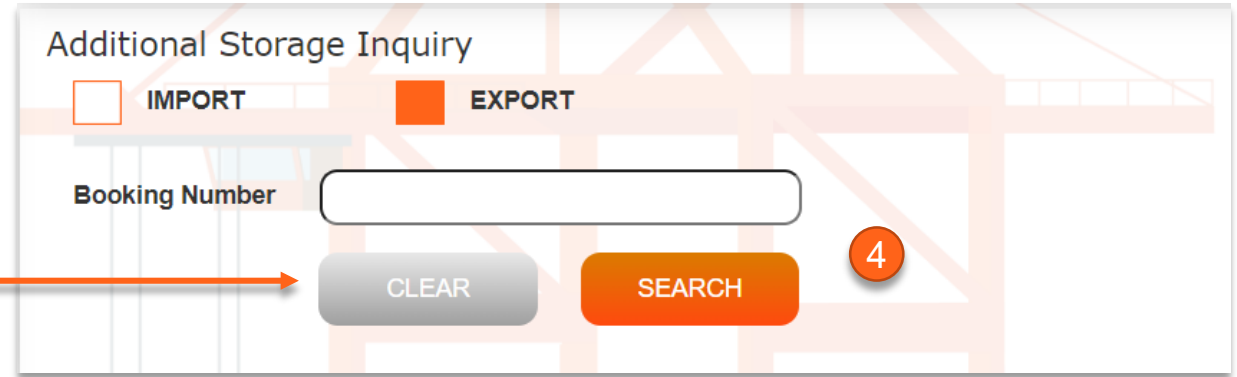
3. Select **“Additional Storage”** from the available options



Payment User Guide – Additional Storage for Export

4. On the **Additional Storage Inquiry** window, enter the following parameter/s then click **Search**:

- **For Export:**
 - Booking No.



Additional Storage Inquiry

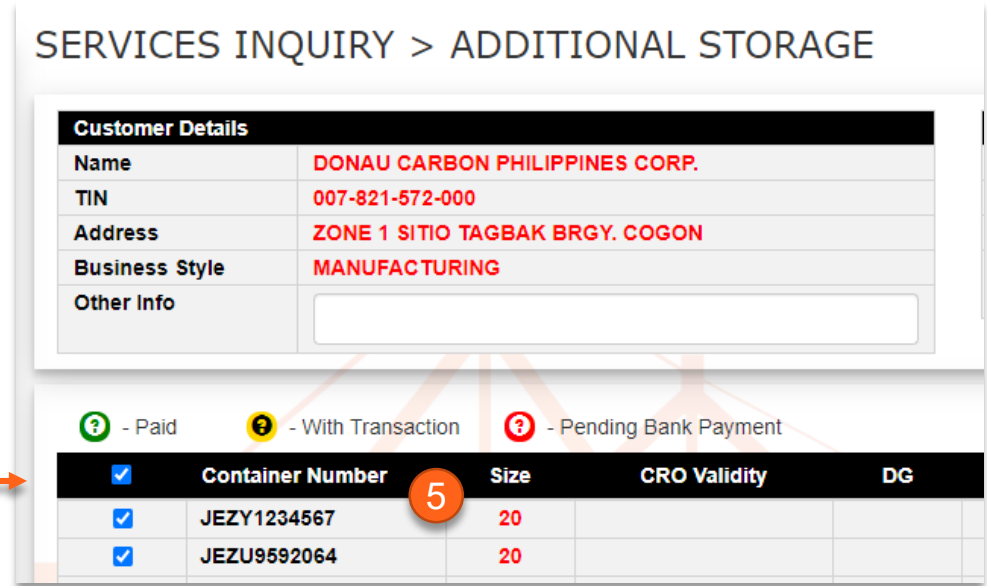
☐ IMPORT ☒ EXPORT

Booking Number

CLEAR SEARCH

System will display the customer and container details.

5. Select **container/s** to process from the list displayed.
Kindly note that you can only select 50 containers per transaction



SERVICES INQUIRY > ADDITIONAL STORAGE

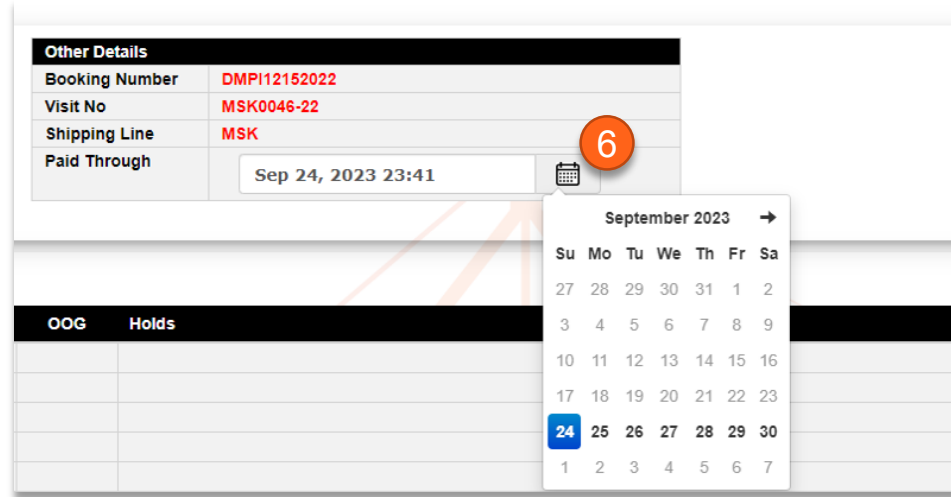
Customer Details				
Name	DONAU CARBON PHILIPPINES CORP.			
TIN	007-821-572-000			
Address	ZONE 1 SITIO TAGBAK BRGY. COGON			
Business Style	MANUFACTURING			
Other Info				

 - Paid  - With Transaction  - Pending Bank Payment

☒	Container Number	Size	CRO Validity	DG
☒	JEZY1234567	20		
☒	JEZU9592064	20		

Payment User Guide – Additional Storage for Export

6. Select your intended **Paid Through Date and Time**. (Please proceed to Date and Time picker section for more details) →
7. Click on “**View Charges**” button to proceed with the summary of charges for the selected container/s.
8. Page will display a Summary of Charges page for the selected container/s. Click “**Proceed to Checkout**” to proceed with payment or “**Save and Exit**” to save the transaction. →



Other Details

Booking Number	DMP112152022
Visit No	MSK0046-22
Shipping Line	MSK
Paid Through	Sep 24, 2023 23:41

6

September 2023 →

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

OOG **Holds**

SERVICES INQUIRY > ADDITIONAL STORAGE > VIEW CHARGES



Customer Details

Name	RCS LOGISTICS PHILIPPINES INC
TIN	000-420-233-000
Address	8160 DR. A. SANTOS AVENUE PARAÑAQUE CITY 1700
Business Style	RCS LOGISTICS PHILIPPINES INC
Other Info	

Other Details

Bill of Lading No	913842552
Visit No	MCB2210221122
Shipping Line	MCC
Paid Thru Day	Mar 21, 2022 23:55

Container Number	Size	Arrastre Amount	HCCA Amount	Storage Amount	Reefer Amount	Weighing Amount	Other Charge Amount	Total Amount
MRKU3972761	40	0.00	0.00	7,200.90	0.00	0.00	0.00	7,200.90

8

TOTAL CHARGES(VAT-INC) 8,065.01

Save and Exit Proceed to Checkout

Payment User Guide – Additional Storage for Export

9. On the **Pay Charges** page, tick preferred mode of payment:

- **Online Banking** - Select your partner bank in the drop-down list. Once selected, page will be automatically be redirected to the bank's portal. Please make sure you have requested the linking of OPS account to your online bank account with your bank partner.
- **Advance Deposit Receipt** - Enter the required ADR details in the fields provided. Click on search icon to validate the remaining balance of your deposit. You may add another ADR should the balance is insufficient to cover the amount due. Kindly note that you can only use eight(8) EADRs per transaction.

Please refer to [Modes of Payment Guide](#) for more details.

MODE OF PAYMENT	
☒	ONLINE BANKING
☐	ADVANCE DEPOSIT RECEIPT

ONLINE BANKING

 BDO 

BDO

UnionBank - UB Online

UnionBank - Business Banking(The Portal)

ADVANCE DEPOSIT RECEIPT

EAR Number: 

(max of 8 entries)

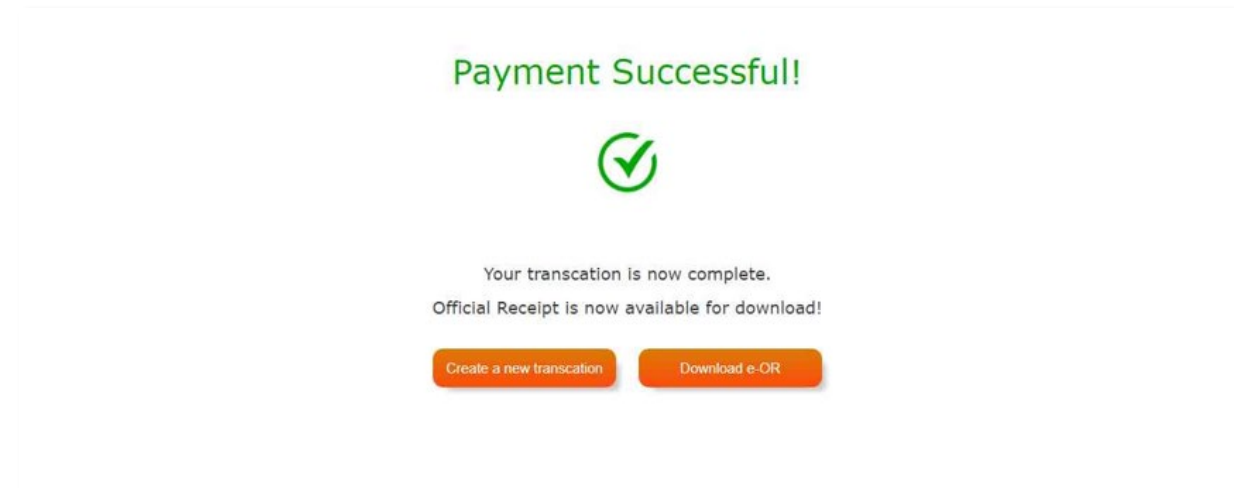
EAR	ADR Number	Balance	Action
			

Payment User Guide – Additional Storage for Export



10. Review summary of charges, then click “**Proceed to Payment**” button. To proceed, click “**Confirm**”

11. After the transaction, page will display status of the payment. The electronic receipt (e-OR) will be available for download after successful system validation of the payment transaction.



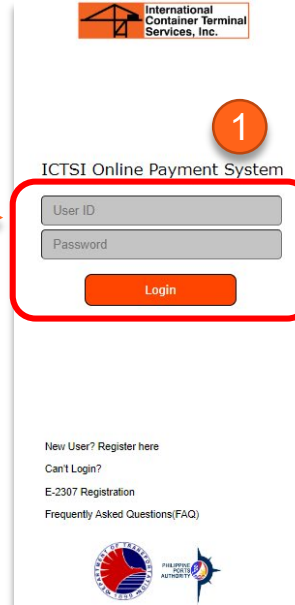
Online Payment System

Payment User Guide – Additional Power for Import

Payment User Guide – Additional Power for Import

1. Go to the Online Payment System website and enter your login credentials

For first time users, log in credentials are provided in the email confirmation sent after registration.



International Container Terminal Services, Inc.

ICTSI Online Payment System

1

User ID

Password

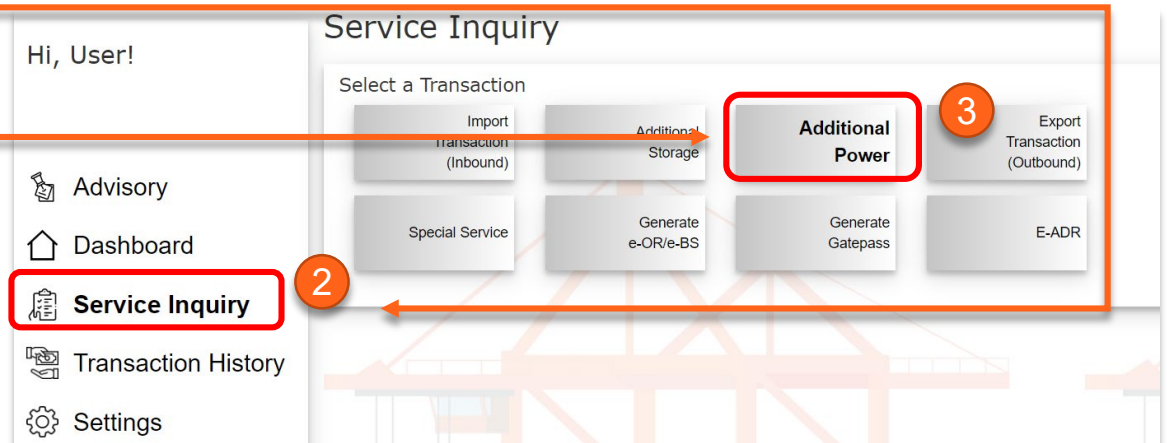
Login

New User? Register here
Can't Login?
E-2307 Registration
Frequently Asked Questions(FAQ)



2. From the landing page, go the **Service Inquiry** menu

3. Select “**Additional Power**” from the available options



Hi, User!

Service Inquiry

Select a Transaction

Import Transaction (Inbound)

Additional Storage

3

Additional Power

Export Transaction (Outbound)

Special Service

Generate e-OR/e-BS

Generate Gatepass

E-ADR

2

Service Inquiry

Transaction History

Settings

Payment User Guide – Additional Power for Import

4. On the **Additional Power Inquiry** window, enter the following parameter/s then click **Search**:

- **For Import:**
 - Bill of Lading No.
 - Visit No.

Additional Power Inquiry

☒ IMPORT ☐ EXPORT

Bill of Lading No.

Visit No.

4

5. System will display the customer and container details.

SERVICES INQUIRY > ADDITIONAL POWER

Customer Details	
Name	DEL MONTE PHILS, INC.
TIN	000-291-799-000
Address	BUGO test CAGAYAN DE ORO
Business Style	MANUFACTURING
Other Info	

 - Paid  - With Transaction  - Pending Bank Payment

☐	Container Number	Size	CRO Validity	DG
☐	MRKU3146630	40	Sep 30, 2023	
☐	HASU4175195	40	Sep 30, 2023	

Payment User Guide – Additional Power for Import

6. Select **container/s** to process from the list displayed.

Kindly note that you can only select 50 containers per transaction

Containers status:

-  **Red container/s**: Pending bank payment
-  **Green container/s**: Paid
-  **Yellow container/s**: With transaction. Waiting time to transact again is 5 minutes.

SERVICES INQUIRY > ADDITIONAL POWER

Customer Details

Name	DEL MONTE PHILS, INC.
TIN	000-291-799-000
Address	BUGO test CAGAYAN DE ORO
Business Style	MANUFACTURING
Other Info	

 - Paid  - With Transaction  - Pending Bank Payment

☒	Container Number	Size	CRO Validity	DG
☒	MRKU3146630	40	Sep 30, 2023	
☒	HASU4175195	40	Sep 30, 2023	

 - Paid  - With Transaction  - Pending Bank Payment

☐	Container Number	Size	CRO Validity	
	TCKU7416304 	45	Nov 30, 2022	
	MRSU6555255 	45	Nov 30, 2022	
	CIPU5190493 	40	Nov 30, 2022	
	MSKU0363070 	40	Nov 30, 2022	
	MRSU6347544 	40	Nov 30, 2022	
	MCRU2016062 	20	Nov 30, 2022	
	MRKU6885296 	20	Nov 30, 2022	
	TEMU1366453 	20	Nov 30, 2022	

Customer Details		Other Details	
Name	2GO GROUP INCORPORATED	Bill of Lading No	SMA0011001222-53
TIN	000-313-401-000	Visit No	SMA0011001222
Address	8TH FLOOR TOWER 1A DOUBLE DRAGON PLAZA EDSA CORNER MACAPAGAL	Shipping Line	2GO
Business Style		Paid Thru Day	Mar 21, 2022 23:55
Other Info			

Container Number	Size	Arrastre Amount	HCCA Amount	Storage Amount	Reefer Amount	Weighing Amount	Other Charge Amount	Total Amount
RFHU9976053	40	0.00	0.00	0.00	90,900.00	0.00	0.00	90,900.00

9

TOTAL CHARGES(VAT-INC)

101,808.00

Save and Exit

Proceed to Checkout

Payment User Guide – Additional Power for Import

10. On the **Pay Charges** page, tick preferred mode of payment:

- **Online Banking** - Select your partner bank in the drop-down list. Once selected, page will be automatically be redirected to the bank's portal. Please make sure you have requested the linking of OPS account to your online bank account with your bank partner.
- **Advance Deposit Receipt** - Enter the required ADR details in the fields provided. Click on search icon to validate the remaining balance of your deposit. You may add another ADR should the balance is insufficient to cover the amount due. Kindly note that you can only use eight(8) EADRs per transaction.

Please refer to [Modes of Payment Guide](#) for more details.

MODE OF PAYMENT	
☒	ONLINE BANKING
☐	ADVANCE DEPOSIT RECEIPT

ONLINE BANKING

 BDO 

BDO
UnionBank - UB Online
UnionBank - Business Banking(The Portal)

ADVANCE DEPOSIT RECEIPT

EAR Number: 

(max of 8 entries)

EAR	ADR Number	Balance	Action
			

Payment User Guide – Additional Power for Import



11. Review summary of charges, then click “**Proceed to Payment**” button. To proceed, click “**Confirm**”
12. After the transaction, page will display status of the payment. The electronic receipt (e-OR) will be available for download after successful system validation of the payment transaction.

Payment Successful!



Your transaction is now complete.
Official Receipt is now available for download!

Create a new transaction

Download e-OR

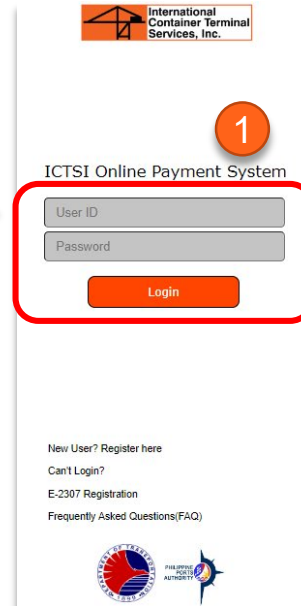
Online Payment System

Payment User Guide – Additional Power for Export

Payment User Guide – Additional Power for Export

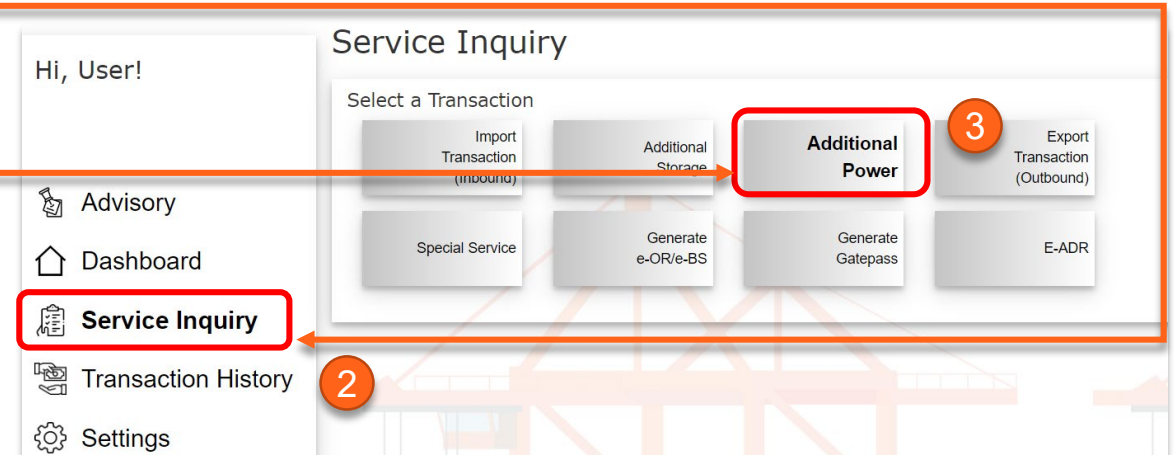
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2. From the landing page, go the **Service Inquiry** menu

3. Select “**Additional Power**” from the available options

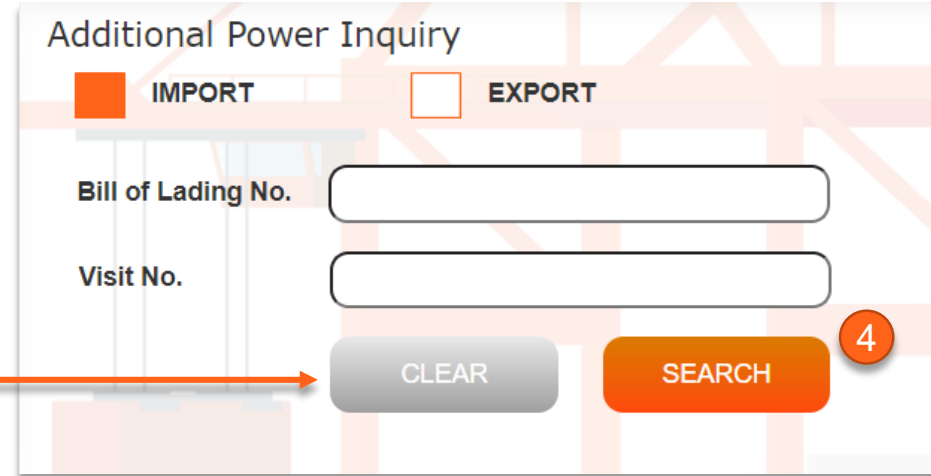


Payment User Guide – Additional Power for Export

4. On the **Additional Power Inquiry** window, enter the following parameter/s then click **Search**:

- **For Import:**
 - Booking No

System will display the customer and container details.



5. Select **container/s** to process from the list displayed.

Kindly note that you can only select 50 containers per transaction

SERVICES INQUIRY > ADDITIONAL POWER

Customer Details	
Name	DONAU CARBON PHILIPPINES CORP.
TIN	007-821-572-000
Address	ZONE 1 SITIO TAGBAK BRGY. COGON
Business Style	MANUFACTURING
Other Info	

?

- Paid

?

- With Transaction

?

- Pending Bank Payment

☒	Container Number	Size	CRO Validity	DG
☒	JEZY1234567	20		
☒	JEZU9592064	20		

Payment User Guide – Additional Power for Export

6. Select your intended **Paid Through Date**. (Please proceed to Date and Time picker section for more details)
7. Click on “**View Charges**” button to proceed with the summary of charges for the selected container/s.
8. Page will display a Summary of Charges page for the selected container/s. Click “**Proceed to Checkout**” to proceed with payment or “**Save and Exit**” to save the transaction.

Other Details

Booking Number	DMP112152022
Visit No	MSK0046-22
Shipping Line	MSK
Paid Through	Sep 25, 2023 09:06

6

September 2023 →

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

OOG Holds

SERVICES INQUIRY > ADDITIONAL POWER > VIEW CHARGES

Customer Details				Other Details			
Name	DONAU CARBON PHILIPPINES CORP.			Booking Number	DMP112152022		
TIN	007-821-572-000			Visit No	MSK0046-22		
Address	ZONE 1 SITIO TAGBAK BRGY. COGON			Shipping Line	MSK		
Business Style	MANUFACTURING			Paid Thru Day	Sep 26, 2023 20:17		
Other Info							

Container Number	Size	Arrastre Amount	HCCA Amount	Storage Amount	Reefer Amount	Weighing Amount	Other Charge Amount	Total Amount
GESU1391671	20	0.00	0.00	171.00	0.00	0.00	0.00	171.00
JEZU0649592	20	0.00	0.00	171.00	0.00	0.00	0.00	171.00

8

TOTAL CHARGES(VAT-INC) 383.04

Save and Exit Proceed to Checkout

Payment User Guide – Additional Power for Export

9. On the **Pay Charges** page, tick preferred mode of payment:

- **Online Banking** - Select your partner bank in the drop-down list. Once selected, page will be automatically be redirected to the bank's portal. Please make sure you have requested the linking of OPS account to your online bank account with your bank partner.
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MODE OF PAYMENT	
☒	ONLINE BANKING
☐	ADVANCE DEPOSIT RECEIPT

ONLINE BANKING

 BDO 

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ADVANCE DEPOSIT RECEIPT

EAR Number: 

(max of 8 entries)

EAR	ADR Number	Balance	Action
			

Payment User Guide – Additional Power for Export



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